



Contracting - BGCE Expectations

BGCE Kick-off

Formal Requirements

To get the Honours Degree you have to...

- o get (at least) 30 credits in the 3 honours catalogues
- o finish your BGCE studies within 5 semesters (not more than one semester more than regular study time) and your CE/come.tum/CSE studies in corresp. number of semesters
- o receive an overall average grade of 2.0 or better

Where do the credits come from?

Scientific Catalogue (at least 9 Credits)

- ! Research Day (2)
- (!) Summer/Winter School, Ferienakademie (4 for two weeks plus paper)
- (!) Symposium@come.tum (1 or 2)
- (!) Compact Course@CE (2)
- Conference contribution IEEE, ASIM, ... (1 for presentation, 1 for preparing poster/talk)
- Other courses (ATHENS, LRZ, ...) if approved!

Soft Skill Catalogue (at least 9 Credits)

- ! Opening Weekends (2)
- (!) Leading Yourself and Others (3)
- Supervised Teaching (2/4)
- Scientific Writing (2)
- ENB courses (1 for one weekend)
- SET tutor (1, or 2 if additional work is done)
- Other courses if approved!

Project (10 Credits)

- ! Kick-off coming soon!

Meaning of symbols: ! = mandatory, (!) = expected, - = optional
1 credit corresponds to approx. 30 hours of work

Research Days

Topics: typically scientific work (study project, Master's Thesis), but other "colourful" contributions also possible (internship, Hiwi, background on scientific/educational situation in your home country, ...).

3 types of formats

- o Work in Progress: 10 min talk about a current (not yet finished) topic, 5 min discussion – no slides, only flipchart/blackboard
- o Pro & Con: 30 min debating for the whole audience; prepared by group, ca. 5 min presentation/explanation at start, 25 min discussion! Necessary: chairman (for moderation), time keeper, etc.
- o Presentation: 30 min incl. discussion, usual slides

Remarks

- o Once at every BGCE location per semester, i.e. 9 RDs in 3 semesters
- o Always on a Thursday afternoon
- o Everybody shall contribute at least once in each format.
- o You'll get a grade for it!

Finance

How does reimbursement (for course fees, travelling,...) work?

- o Make sure in advance that the course/summer school/... will be accepted for BGCE (in charge: your local BGCE coordinator(s))
- o estimate the expenses and discuss them with your local BGCE coordinator(s) to make sure you'll get back the money
- o (Normally) Pay everything yourself
- o Collect and keep the receipts (bills, tickets, boarding passes, etc.)
- o Get and fill out a reimbursement form
- o Hand in the form and the receipts to your local BGCE coordinator(s)

What we expect from you:

- o take part in the mandatory courses (marked by !), in average in the expected ones (marked by (!)). Manage and propose the BGCE courses of your choice. Keep an overview over your credits (hand in certificates to your local BGCE coordinator(s)).
- o register for the ENB intranet and take part in the ENB evaluations!
- o be ready to volunteer for *special tasks* (press, movie project, graduation ceremony,...).
- o give feedback to us!
- o take part in the ENB soccer tournament :-)
- o be open for interdisciplinary courses and thus widen your focus of interest!
- o benefit from the zoo of BGCE's offers. It's your opportunities, take them!

Finally: Have fun and take the chances!